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RPI RE-FLEX COATING ROOFING SYSTEM CARE AND MAINTENANCE PROCEDURES

CONGRATULATIONS on your purchase of a R.P.I. Re-Flex Coating System. Your roof is a valuable asset which must be properly maintained to ensure it performs as designed. Owners must comply with the following care and maintenance procedures to keep the coverage provided under the LABOR AND MATERIAL WARRANTY in full force and effect.

1. Ensure that the Re-Flex Coating System is not exposed to liquids such as solvents, greases, oils, and petroleum-based products in concentrated amounts for long periods of time. Over time these products may adversely affect the coating.

NOTE: *If the Re-Flex Coating is subject to prolonged contact with any type of chemical, R.P.I. must be informed.*

2. Ensure that ponding water (defined as 1/8" deep standing water on any area of the roof forty-eight (48) hours after it stops raining) is not allowed on the roof. Ponding water is a detriment to any flat roof and cannot be allowed to persist.
3. Ensure that all drain areas and drains are cleaned on a regular basis. This will allow for proper water runoff and avoid overloading the roof with ponding water.
4. Keep all counter flashing, metal work, drains, equipment curbs and supports, and any other rooftop accessories functioning in conjunction with the roofing system properly maintained at all times. R.P.I. encourages an annual roof inspection program be arranged, that utilizes qualified employees of the *registered applicator* to perform this function.
5. If there is to be foot traffic on the roof for any reason, on a regular basis (30 days or less in frequency), contact your applicator before proceeding for the installation of protective walk way pads.
6. Caution all tradesmen that care should be taken to protect the Re-Flex Coating System when performing maintenance on roof top equipment, or using the roof as a staging area.
7. Should there be an addition to the building, requiring a tie-in to the R.P.I. Re-Flex Coating System, contact R.P.I. to ensure the tie-in is in accordance with R.P.I. specifications.
8. If any additional equipment is installed on your roof (e.g. HVAC units, TV antennas, etc.), contact R.P.I. in writing, for approval before proceeding.
9. Should you have a leak and/or discover any defect in or deterioration of the system you must:
 - (a) determine cause by checking for the obvious: clogged drains, loose counter flashings, broken skylights, open grills or vents, broken water pipes, cracks or openings in walls, windows, and other exterior flashings;
 - (b) notify R.P.I. of the problem in writing within thirty (30) days of discovery; and
 - (c) if necessary, temporary repairs can be made with RPI Re-Flex Lap Caulk.

NOTE: *Use only compatible RPI products for installation or repair of Re-Flex Coatings, membranes or flashings.*

R.P.I. believes the foregoing procedures will assist you, the building owner, in maintaining a watertight roof and in obtaining the maximum return on your investment in R.P.I.'s roofing system. Remember, maintenance is not only essential, it is required.

**Owner or Designate must sign warranty and return to R.P.I. for final processing.
Thank you for your assistance.**

Submit signed copy within 30 days of signing directly to: Attn: Warranty Processing Department
Roofing Products International, Inc.
57460 Dewitt Street
Elkhart, IN 46517-1078